



**2B**

**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 22, 2025

9:00 a.m.

Government Center Board Room

**Regular Session Minutes**

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Bret Sample  
 Adding item 6F

**1.D Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Bret Sample

**A) Correspondence File-**

April 8, 2025 - April 21, 2025

**B) Approve County Board Minutes-**

April 8, 2025

**C) Approve Electronic Funds Transfers**

**Total** \$1,215,695.92

**D) Approve Auditor Vouchers-**

Auditor Warrants 04.04.25

General	\$6,390.00	R&B	\$12,127.70		<b>Total</b>	\$18,517.70
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**E) Approve Auditor Vouchers-**

Auditor Warrants - HHS 04.04.25

General	\$30.10	HHS	\$47,313.69		<b>Total</b>	\$47,343.79
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**F) Adopt Resolution-**

Search & Rescue Donation - Pliny Township

**G) Approve Manual Warrants/Voids/Corrections-**

ELAN 03.27.25

R&B	\$225.97	General	\$4,814.07	Forest	\$628.08	LLCC	\$326.56
						<b>Total</b>	\$5,994.68

**H) Approve Commissioner's Vouchers**

Commissioner Warrants 04.11.25

General	\$328,345.09	Reserves	\$4,687.55	R&B	\$29,358.22	HHS	\$422.99
State	\$28,259.71	Trust	\$6,160.55	Forest	\$5,857.95	LLCC	\$6,906.94
Parks	\$37,442.36	COVID	\$11,945.63			Total	\$459,386.99

**I) Approve Auditor Vouchers-**

Auditor Warrants - Sales.Use and Diesel Tax 04.14.25

General	\$99.04	R&B	\$668.73	Trust	\$36.99	LLCC	\$52.72
Parks	\$163.40					Total	\$1,020.88

**J) Adopt Resolution-**

LG220 Application for Exempt Permit - Moose-Willow Sportsman Club

**K) Approve Auditor Vouchers-**

Auditor Warrants - HHS 04.11.25

HHS	\$74,304.07					Total	\$74,304.07
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**L) Adopt Resolution-**

App for Temporary On Sale Liquor License - Jacobson Community Center

**M) Adopt Resolution-**

LG220 Application for Exempt Permit - Sherwood Forest Owners Association

**N) Approve-**

Fire Protection Contract - City of Aitkin

**O) Approve-**

Lake County Power Utility Easement

**P) Approve-**

Mastic Patch Trailer Equipment Purchase

**Q) Adopt Resolution-**

Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

**R) Approve-**

JPA with Wagner Township

**S) Adopt Resolution-**

Final Contract Payment #20242

**T) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 04.14.25

General	\$3,406.20	State	\$61,969.21	LLCC	\$367.16	Total	\$65,742.57
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## Regular Agenda

3A Dennis Thompson – Land Commissioner

**Informational Only**

Summary of 2024 Apportionment

**RESULT: INFORMATIONAL ONLY****MOVER:****SECONDER:**

3B Dennis Thompson – Land Commissioner

**Informational Only**

2024 Campground Summary

**RESULT: INFORMATIONAL ONLY****MOVER:****SECONDER:**

3C Dennis Thompson – Land Commissioner

**Informational Only**

Lake Land Sale Summary

**RESULT: INFORMATIONAL ONLY****MOVER:****SECONDER:**

4A Kathleen Ryan – County Auditor  
**Informational Only**  
1st Quarter 2025 Budget Review

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

5A Carli Goble - Health & Human Services Fiscal Supervisor  
**Informational Only**  
H&HS Quarter 1 2025 Fiscal Report

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

6A Jim Bright – Facilities Coordinator  
**Motion to:**

Approve Going out for HHS bids

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska  
Consensus to include Bids in papers distributed in districts 4 & 5

6B Jim Bright – Facilities Coordinator  
**Motion to:**

Approve Widseth proposal for B3 requirements

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample

6C Jim Bright – Facilities Coordinator  
**Motion to:**

Approve Contract with Contegrity Group

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample  
as amended contingent upon changing point of contact to John Welle

6D Jim Bright – Facilities Coordinator  
**Motion to:**

Approve Going out for roofing bids

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Travis Leiviska  
Consensus to include Bids in papers distributed in districts 4 & 5

6E Jim Bright – Facilities Coordinator  
**Motion to:**

Approve Quote from Mcguire Mechanical for replacement of the Jail kitchen freezer and cooler

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Travis Leiviska

6F Jim Bright – Facilities Coordinator  
**Informational Only**  
Facilities Committee Update

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

7A Mark Jeffers  
**Informational Only**  
County/Administration related Updates

Interim Administrative team updating the Board weekly, Employee Appreciation Lunch, Strategic Plan press release, ATV Alliance meeting, county podcast

8A

Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Facilities Committee, Arrowhead Counties Association, Community health/public health, Aitkin County CARE Board, Northwoods ATV Club Meeting, Aitkin County Association of Townships meeting, East Central Regional Library Board, Aquatic Invasive Species meeting, Hill Lake Township meeting, AEOA, ARDC, Palisade Township meeting, Aitkin Airport Commission

**Motion to Adjourn**

Motion made at 11:08 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

**Next Meeting:** Tuesday, May 13, 2025

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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John Welle  
County Engineer